Appendix C

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY 27TH MAY 2025 AT 7pm IN THE COLYTON TOWN HALL.

Present: Cllrs S Real, M Mann, G Chesterton, A Parr, A Stenning, J Gardiner and J Hay. Also S Haines (clerk)
Members of public: 0

F25/05/10 Election of Chair and Vice Chair. Cllr Mann proposed Cllr Turner remain in post as chair of finance seconded by Cllr Gardiner and agreed by all. Cllr Stenning proposed Cllr Gardiner remain in post as vice chair seconded by Cllr Mann and agreed by all, Cllr Gardiner accepted the role.
F25/05/11 Apologies for absence. Cllrs Arnott, Turner and Stephenson.
F25/05/12 Minutes for the Finance meeting held Monday 28th April 2025 (appendix A) to be approved. Cllr Hay proposed these be approved, seconded by Cllr Parr and agreed by all.
F25/05/13 Matters arising from the minutes. None.
F25/05/14 Declarations of interest. None.
F25/05/15 Democratic Period. No member of public present to speak.
F25/05/16 Balance for the month of April to be approved. Cllr Mann proposed these be approved, seconded by Cllr Stenning and agreed by all.
F25/05/17 Accounts to be presented for payment:

BACS Mrs S Haines salary 1051.31 batteries for card machine 15.00. **Total 1066.31 pounds.**
BACS Mr D Bennett salary 1428.04 mileage 0.45 X 116 52.20 tower services 31.53 VAT 6.30 Abbotts DIY 4.16 VAT 0.83. **Total 1523.06 pounds.**
BACS HMRC PAYE 134.80 NI Employee 50.94 NI Employer 284.81. **Total 470.55 pounds.**
DD Nest pension employer 50.76 employee 67.68. **Total 118.44 pounds.**
BACS Cllr M Mann toilets rolls and cleaning equipment for toilets. **Total 54.49 pounds.**
BACS Bradfords bench repairs 8.42 VAT 1.68. **Total 10.10 pounds.**
BACS Infotone ink 116.80 VAT 23.36. **Total 140.16 pounds.**
BACS Axminster Garden Machinery mower parts 29.00 VAT 5.80. **Total 34.80 pounds.**
BACS Total energies electricity for the toilets 69.08 VAT 3.45. **Total 72.53 pounds.**

Cllr Mann explained the electric for the toilets is high because he has not yet isolated the only open unit as there are plans to re-open the whole block for Carnival night. The clerk also confirmed that the account may be out of contract and as soon as access is granted it will be looked in to. Cllr Real proposed these be paid, seconded by Cllr Stenning and agreed by all.

F25/05/18 Plan for received CIL money. Plans will be made for the next meeting.
F25/05/19 Dates of next meetings

Full CPC meeting – Monday 9th June
Annual Parish Inspection – Monday 16th June
Committees – Monday 23rd June

Meeting closed: 19:30.