Minutes for the meeting of Colyton Parish Council held on Monday 14th April 2025 at 7.00 pm in the Colyton Town Hall.

Present: Cllrs S Real, G Stephenson, K Clifford, G Chesterton, A Stenning, J Hay, A Parr, M Mann, J Gardiner, R Turner and P Arnott.
Also in attendance: EDDC Cllr H Parr and S Haines (clerk)
Members of public: 0

25/04/01 Receipt & Approval of apologies for absence. No apologies – all present.
25/04/02 Declaration of Interest. Cllr Parr declared an interest of planning application 25/0633/LBC Brerewood House as he is a neighbour. Cllr Turner declared an interest on planning correspondence regarding number 8 Courtenay Drive as he is a neighbour.
25/04/03 Police Report. 4 crimes reported in February. 2 X anti-social behaviour, 1 X other theft, 1 X public order.
25/04/04 Approval of the minutes of Parish Council Meeting held Monday 10th March and the Extraordinary meeting held Monday 31st March 2025. Cllr Stenning proposed these both be approved, seconded by Cllr Mann and agreed by all.
25/04/05 Matters arising from the Minutes. None.
25/04/06 Public Question time. No members of public present to speak.
25/04/07 Report from County Councillor. No report supplied.
25/04/08 Report from District Councillors. Cllr H Parr read through her report – see appendix A.
Cllr Arnott did not make a report due to him being a candidate in the upcoming elections and the rules surrounding Purdah. He then gave his apologies and had to leave due to being called to an emergency meeting.
25/04/09 Highway Matters
a) Ref TTRO2562244 temporary prohibition of through traffic. Monday 9th – Wednesday 11th June. Dolphin Street to enable an external meter exchange.
Cllr Hay mentioned the need for the Double Yellow Lines to be completed on South Street, also the need for some being installed for a couple yards before Green Bridge as people are parking right up to the bridge and obstructing the view for oncoming traffic. Cllr Parr stated that we would need to report a whole list, not just a couple.
25/04/10 Report from Meetings Attended. Cllr Hay attended a meeting of the Reece Strawbridge Committee - they are hoping to restart the youth club very soon. Cllr Mann confirmed this - they have employed somebody and are just finalising details.
Cllr Stenning has spoken to Jason Mair about a tree for Colin Pady, he suggested a Beech at the PMPF or if the tree was to be at the Community Woodland then a Hawthorn or Damsen would be appropriate. Cllr Gardiner stated that Colin should have a proper tree – something like a King Oak, about 10-15 years old so it is established. This was proposed by Cllr Gardiner, seconded by Cllr Mann and agreed by all.
25/04/11 Ratification of decision made during the Extraordinary Meeting held 31st March 2025 to employ Mr David Bennett as the new handy man. Cllr Stenning proposed this decision be ratified, seconded by Cllr Mann and agreed by all.
25/04/12 Parish Council website .gov domain. Cllr Chesterton confirmed that the project is extremely large as Parish Council websites have to comply to multiple regulations such as being fully accessible. He asked the Council if he could have some help building the foundations then he would populate the site which what the Council need. Cllr Mann proposed Cllr Chesterton be allowed to spend £1000 on getting some help, seconded by Cllr Gardiner and agreed by all.
25/04/13 Appointments to External Bodies & Charitable Trusts. To be noted.

Posts needing nominations are as follows:
Axe Valley ring and ride X 1 (currently K Jones)
Chamber of Feoffees X 2 (currently T Underdown and C Chesterton)
Community woodland trust X 1 (currently C Pady)
DALC X 2 (currently Cllrs Real and Hay)
Footpath wardens X 2 (currently Mrs List and Mr Swan)
Social club X 2 (Currently Cllrs Parr and Stenning)

Tree Warden X 1 (currently J Mair)
Playing fields committee X 2 (currently Cllrs Real and Hay)
Reece Strawbridge X 1 (currently Cllr Hay)
Church fabric committee X 1 (currently Cllr Parr)

25/04/14 Confirmation received that the ColyTEN running race will be held on 12th October 2025. Noted.

25/04/15 Dolphin Street toilets. Cllr Mann has given the clerk a couple of receipts to be reimbursed for cleaning products and a new lock. A new lock has been fitted to the accessible loo so it can now be used by all. The male and female loos are locked and the water is mostly turned off. He is cleaning the loo once a day and so far there have been no complaints. EDDC completed the deep clean in all three areas. Cllr Mann confirmed that he is happy to leave the arrangements as they are for now. Cllr Parr thanked Cllr Mann for all his work and continued support.

25/04/16 Correspondence

a) The Rural Bulletin

25/04/17 Finance

Minutes of the Finance meeting held 24th March 2025 (Appendix AA) to be approved for publication. Cllr Stenning proposed the minutes be approved, seconded by Cllr Real and agreed by all.

Accounts to be approved for payment.

DD Talktalk phone and broadband 40.77 VAT 8.15. **Total 48.92 pounds.**
DD British Gas Lite workshop electricity 14.70 VAT 0.74. **Total 15.44 pounds.**
DD Biffa waste collection 220.95 VAT 44.19. **Total 265.14 pounds.**
BACS Mr Fitzpatrick toilet caretaker. **Total 120.00 pounds.**
BACS Colyton Feoffees hall and office rental. **Total 1500.00 pounds.**
BACS Halcyon Parish grounds maintenance 2171.58 VAT 434.32. **Total 2605.90 pounds.**
BACS Source for business cemetery water. **Total 21.36 pounds.**
BACS DALC membership 714.99 VAT 100.27. **Total 815.26 pounds.**

The above accounts were approved for payment. Proposed by Cllr Mann, seconded by Cllr Gardiner and agreed by all.

a) Balanced accounts for 1st – 31st March to be approved. These were approved. Proposed by Cllr Mann, seconded by Cllr Gardiner and agreed by all.

b) The Section 137 expenditure limit for the 2025/26 financial year has been announced and will be £11.10 per elector, up from £10.81 in 2024/25. Noted.

c) Confirmation of the date of the Period of Exclusive Rights for the public to inspect the annual accounts. Clerk suggests Tuesday 1st July – Monday 11th August 2025. Cllr Real proposed the dates be accepted, seconded by Cllr Gardiner and agreed by all.

d) Final quarterly audit for the end of the financial year due. This has been completed by Cllr Stephenson.

e) First half of the precept - £31972.50 received. Noted.

f) Price received from Pristine Deep Cleaning Company to open and clean the toilet 7 days a week, including all products and insurances. £192.50 per week. This quote was not rejected but Cllr Mann is happy to continue for now so this will be revisited.

g) Rental price charged to the Exe Valley Pizza Co for use of the PMPF once a week. Cllr Mann proposed this be raised to £15 an evening, seconded by Cllr Real and agreed by all.

25/04/18 Planning

Minutes of the meeting held Monday 24th March 2025 – (Appendix AB) to be approved for publication. Cllr Mann proposed the minutes be approved, seconded by Cllr Real and agreed by all.

a) <u>Planning Applications</u>

25/0633/LBC Brerewood House Vicarage Street – Mr & Mrs Yarlott - Master bedroom: remove & construct new walls to create ensuite and walk-in wardrobe. Bedroom 2: Remove bathroom to

create larger bedroom & block up doorway. Convert bedroom to family bathroom: remove & construct walls for larger airing cupboard & tank, open up blocked up fireplace and install reclaimed cast iron fireplace. *Comments due by 26th April.*
Cllr Mann proposed this be supported, seconded by Cllr Hay and agree by all bar Cllr Parr who abstained due to declaring an interest.

b) Planning decisions from East Devon

25/0439/TCA Wheelwright House Dolphin Street - Magnolia: thinning crown by 15-20% by making cuts no larger than 75mm. Approved.

24/2384/FUL Coly Dale Station Road - Proposed extensions. Approved with conditions.

c) Planning Correspondence

Concerns over number 8 Courtenay Drive. Cllr Turner reported that they have installed a hydraulic ramp to lift cars and are working late at night causing lots of noise through revving engines and are working under flood lights so creating light pollution. There always seem to be 6-8 vehicles parked around which means other residents cannot park near their homes. Clerk to email EDDC environmental health.

25/04/19 Amenities

Minutes of the meeting held Monday 24th March 2025 – (Appendix AC) to be approved for publication. Cllr Stenning proposed these be approved, seconded by Cllr Hay and agreed by all.
a) Date for the Annual Inspection. This will be held Monday 16th June from 7pm. Clerk to distribute agendas.
b) All weather cricket pitch at the Playing Fields. Cllr Real reported that the surface has been destroyed due to repeat flooding and its use is also partly restricted due to the fence around the football field. Cllr Real proposed it be removed subject to grant conditions received from Sports England about 20 years ago, this was seconded by Cllr Mann and agreed by all.
c) Playpark Inspections. The findings to be handed over to the handyman to see what he can do alongside Cllr Mann.
d) Drainage issues at allotments. Cllr Mann has inspected but cannot find source. Allotment association to be asked if the tanks are still required.
e) Lamp at Queen Square. Cllr Mann to inspect and repair base.
f) Request from Member of public to have a memorial bench at the picnic site. Applicant will inform the Council what size they require once they know. They would like it to the left of the shelter as you face it. This was agreed.
g) Suggestions from allotment committee – 1) 'Practice plot for new plot holders, 2) Request to purchase and plant community woodland, 3) Request to manage Millfield. The suggestions were considered, a practice plot would be a good idea but there are currently no vacant plots and an active wait list. A small orchard could be planted but trees must be small native varieties planted at a minimum 6ft apart and leaving enough gap for a tractor to get to all hedges in-case they need to be cut. The Council would not consider handing over complete control of Millfield.

25/04/20 Items brought to the CPC's attention after the agenda had been published to be noted:

Cllr Mann reported a hole has formed in the carpark by the EV charge points. Clerk has taken a photo and will report.
Handyman needs a tow hitch on his car – Cllr Mann will help sort.

25/04/21 Matters to be taken into Committee. None.

25/04/22 Dates of future meetings

Committees – Monday 28th April
Full Meeting – Monday 12th May
Annual Parish Meeting – Wednesday 21st May 7:30pm.

Meeting closed: 20:15.

Appendix A

District Councillor Helen Parr Report

1. There was an Extraordinary Full Council meeting on Weds 19 March to consider the response to Government re **Local Government Reorganisation.**

1. Agenda report to Council- https://democracy.eastdevon.gov.uk/documents/s26902/190325%20Devolution%20LGR%20Council%20March%202025.pdf

1. The Council voted to send the following interim plan, supported by 7 District Councils and Torbay Unitary Council, to Government. It proposes dividing Devon into 2 new Unitary Authorities, and Plymouth City [Unitary].

1. https://democracy.eastdevon.gov.uk/documents/s26970/Appendix%20C%20Interim%20Plan%20submission%2021032025.pdf

1. Exeter City Council did not join with this response- Exeter wishes to form a separate Unitary Authority.

1. Devon County Council has also put forward proposals.

1. The District Council will continue talks and development of the proposals, deadline for final proposal to be submitted to Government is 28 November 2025.